



Special Educational Needs Policy

The College is committed to addressing inclusion for all students.

The College at present does not have a qualified Special Educational Needs tutor or staff member. This is explained to all prospective students and parents during the admissions process. Where a potential student has specific learning needs (for example as identified on an educational psychology report) these are discussed with the parents/student and an agreement is reached as to how those needs may be met by the College.

Educational psychology reports and other relevant documentation are stored securely and confidentially. The examination officer keeps a copy if the recommendations are for extra time or special access arrangements in public examinations.

The Director of Studies will inform tutors if a student they teach has any identified specific learning needs or if the College is in receipt of an educational psychology report if appropriate and considered on a case by case basis. Tutors may be given access these confidential reports if appropriate but the College asks that they be sensitive to the nature of their contents.

If a tutor or member of staff feels that an individual student does have specific learning needs not previously identified, they should bring it to the attention of the DOS. The College has access to an educational psychologist for advice and support.

Tutors have a responsibility to:

- Set suitable learning challenges adapted and differentiated as appropriate
- Respond to students' diverse learning needs
- Overcome potential barriers to learning and assessment for individuals

Tutors are able to approach either the Senior Tutor or Director of Studies for support on adapting their teaching styles and approaches.