



First Aid Policy

Policy intended for:	Staff and Students
Category:	First Aid
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Policy implemented by:	Proprietor, Principal
Policy monitored by:	Principal, Director of Studies
Reviewed by/when:	Principal, January 2018
Consultation with:	Senior Leadership Team (SLT)
Record of changes and additions:	22 Dec 2017 added Lab in basement



First Aid Policy

The College has qualified Emergency First Aid at Work personnel.

First aid training is provided by:

St John's Ambulance
08700 10 49 50
www.sja.org.uk

Enhance Service Ltd
www.enhanceservices.co.uk

0845 226 2407

The College has an ongoing programme of training and re-training.

Staff are encouraged to ask for First Aid training.

Notices informing staff and students who are the first aiders and where they can be found are located around the college. First Aid Kits are to be found in the following locations;

- Lab in the basement
- Reception on the ground floor
- Kitchen on the ground floor
- Physics Demonstration room on the first floor
- Biochem laboratory on the first floor
- Art room on the 3rd floor
- Kitchen on the third floor

All First Aid kits are regularly checked with regard to contents/expiry dates

A small First Aid kit must be taken on all fieldtrips/outings. This First Aid kit is available from the Student Services Office.

The Biochem laboratory and the Physics demonstration room contain eye wash materials and a fire blanket. Eye wash dates are regularly checked.