



ENGLISH AS A FOREIGN LANGUAGE (EFL)

<b>POLICY INTENDED FOR:</b>	Students
<b>CATEGORY:</b>	Curriculum
<b>PUBLISHED:</b>	Server, Policy Folders at College and Students Accommodations, Staff Handbook
<b>POLICY IMPLEMENTED BY:</b>	Principal
<b>POLICY MONITORED BY:</b>	Principal and Director of Studies
<b>REVIEWED BY:</b>	Principal
<b>REVIEWED DATE:</b>	August 2021
<b>CONSULTATION WITH:</b>	Senior Leadership Team (SLT)
<b>RECORD OF CHANGES &amp; ADDITIONS:</b>	<p>Dec 17: Changed Academic Director to Operations Manager. Added when students achieve the English Language, Requirement needed for the university course of their choice, they may cease attending IELTS/English Language classes.</p> <p>Jan 20: removed Operations Manager and replaced with Chief Education Officer</p>
<b>NEXT REVIEW:</b>	August 2022

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**PRIOR TO ARRIVAL**

Students for whom English is a foreign language are identified at the application form stage and assessed by the Chief Education Officer during their new student interview. Applicants are asked to supply details of their previous education and school reports as part of the admissions process which may include English language teaching or previous EFL qualifications taken.

If it is identified during the admissions process that a student requires specific EFL tutorials in support of their academic course these are added to their timetable prior to arrival.

International students are required to have a minimum level of competency in English Language to pursue courses offered by Oxford International College. We follow the requirements set out by the United Kingdom Border Agency in this matter.

In general, we require an IELTS score of 6.0 – 6.5 or equivalent to accept a student on an A-Level programme. In some cases, students who fall just below the required IELTS level may be admitted on an EFL programme initially leading to an academic course once the required level is reached.

Upon arrival all students are assessed with regard to their English Language ability as part of the benchmarking assessments.

**WEEKLY IELTS CLASSES**

During the first week after arrival, an initial English language assessment of students (speakers of English as a second or other language) is carried out by the EFL team. This consists of approximately 1 hour written test and ¼ hour spoken English assessment.

Based on the results of their initial assessment if it is judged that students require additional English Language support (in addition to their timetabled classes) these will be timetabled.

Students are regularly assessed to review their progress and whether they are in the appropriate group. Students are entered for an IELTS exam or another English language qualification suitable for university entrance at the appropriate time.

### TIMETABLED EFL TUTORIALS

Most international students have specific English language courses which they are following with individual tutors to progress towards GCSE, IGCSE, IELTS or other entrance tests. EFL tutors work individually with students to identify their needs and develop proficiency in reading, writing, listening and speaking.

### EFL SUPPORT ACROSS THE CURRICULUM

Tutors who are not teaching English are expected to give special attention to subject-specific terminology, checking whether basic English language errors will affect exam results. They are encouraged to liaise with the IELTS team and student's individual EFL tutors for support.

When students achieve the English Language requirement needed for the university course of their choice, they may cease attending IELTS/English Language classes.

### FURTHER INFORMATION

For further information about English as a foreign language at OIC please speak with Kim Terrar.

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Principal

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